

**STATE OF IDAHO
DIVISION OF BUILDING SAFETY
PLUMBING BUREAU, LICENSING SECTION
1090 E. WATERTOWER ST.
MERIDIAN, ID 83642
(208) 334-3442
dbs.idaho.gov**

APPLICATION FOR PLUMBING APPRENTICE REGISTRATION

PLEASE READ THE FOLLOWING REQUIREMENTS:

A person wishing to become an apprentice plumber shall register with the State Plumbing Bureau prior to going to work, and be enrolled in an approved training class for four (4) years. **Federal law requires minimum eligible starting age to be not less than 16 years.** Each apprentice shall carry a current registration and shall present it upon request to personnel of the Division of Building Safety for examination.

IDAPA 07.02.05.011 states: The minimum age for any apprentice shall be sixteen (16) years. All apprentices shall be registered with the division. In order to maintain registration properly, an individual must be working at the trade under the constant on-the-job supervision of a journeyman and in the employ of a contractor. The apprentice must also be enrolled and active in an approved related training class for a total of four (4) years. Unless prior approval has been granted by the plumbing bureau, the apprentice must complete the required course work sequentially: year one (1) must be completed prior to beginning year two (2); year two (2) must be completed prior to beginning year three (3); and year three (3) must be completed prior to beginning year four (4). A minimum of one hundred forty-four (144) hours of classroom and/or other board approved instruction time per school year is required. A grade average of seventy percent (70%) must be maintained in these courses. Upon completion of apprenticeship training, the apprentice must obtain a certificate of completion, or a letter signed by the chairman of his apprenticeship committee, and attach the certificate or letter to his application for a journeyman license. In order to maintain registration, the apprentice shall renew his registration annually in the month of his initial registration. The renewal fee shall be as prescribed by Section 54-2614, Idaho Code.

Registration for an apprentice shall expire twelve (12) months from the date of issue unless renewed. An apprentice registration may be renewed at any time during the month prior to its expiration. Failure of any apprentice to timely renew a registration shall cause a lapse of the registration.

APPLICATIONS WILL NOT BE PROCESSED UNLESS COMPLETELY FILLED OUT, SIGNED AND NOTARIZED BY THE APPLICANT AND ACCOMPANIED BY THE \$5.00 REGISTRATION FEE. Payment may be made in the form of personal check, money order, cashier's check. **ALL DISHONORED CHECKS WILL BE REQUIRED TO PAY A COLLECTION FEE NOT TO EXCEED \$20.00, AS PER IDAHO CODE 28-22-105.**

FOR PLUMBING BUREAU USE
APPROVAL: _____
DATE: _____
TIME CREDITED: _____

STATE OF IDAHO
DIVISION OF BUILDING SAFETY
PLUMBING BUREAU
(208) 334-3442

APPLICATION FOR APPRENTICE REGISTRATION

A \$5.00 REGISTRATION FEE MUST ACCOMPANY THIS COMPLETED APPLICATION. THE APPLICATION MUST BE COMPLETED, SIGNED AND NOTARIZED TO BE PROCESSED. **A COPY OF YOUR CURRENT PICTURED IDENTIFICATION MUST ACCOMPANY THIS APPLICATION.**

NAME: _____

SOCIAL SECURITY NUMBER: _____ DATE OF BIRTH: _____

MAILING ADDRESS: _____ TELEPHONE NUMBER: _____

CITY: _____ STATE: _____ ZIP CODE: _____

EMAIL: _____ CELL PH. NUMBER: _____

APPRENTICE TRAINING PROGRAM (If Enrolled): _____

NOTE: PLEASE ATTACH ANY COMPLETION CERTIFICATES

ARE YOU PRESENTLY REGISTERED/LICENSED IN ANOTHER STATE: YES: _____ NO: _____

IF YES, STATE: _____ REGISTRATION/LICENSE NO. _____

I UNDERSTAND THAT I MUST:

- 1. MAINTAIN ATTENDANCE IN A RELATED TRAINING COURSE.**
- 2. WORK UNDER THE CONSTANT ON-THE-JOB SUPERVISION OF A LICENSED PLUMBING JOURNEYMAN AND CONTRACTOR.**
- 3. MAINTAIN A CURRENT APPRENTICE PLUMBER REGISTRATION BY RENEWING MY REGISTRATION ANNUALLY.**

THIS APPLICATION MUST BE SIGNED AND NOTARIZED

I, _____ being first duly sworn, do hereby
certify that the foregoing statements are true and correct.

SIGNATURE OF APPLICANT

DATE

THIS SECTION TO BE COMPLETED BY A NOTARY PUBLIC

Subscribed And Sworn To Before Me This Day _____ of _____, 20____

NOTARY PUBLIC FOR: _____

COMMISSION EXPIRES: _____

THIS PAGE MUST BE ATTACHED TO THE APPLICATION IN ORDER FOR THE APPLICATION TO BE VALID

EMPLOYMENT OTHER THAN THE PLUMBING TRADE NOT TO BE CONSIDERED.

PRESENT EMPLOYER: _____ TELEPHONE NUMBER: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

DATES EMPLOYED: _____
FROM: (MONTH/DAY/YEAR) TO: (MONTH/DAY/YEAR)

TO BE EXECUTED BY PRESENT EMPLOYER

I, , being first duly sworn, do hereby certify that I am engaged in the plumbing business, licensed as a plumbing contractor in the State of Idaho; that the applicant is employed by me as an apprentice plumber and that I have read the foregoing application and believe that the statements made by the applicant therein are true and correct to the best of my knowledge.

SIGNATURE OF LICENSED PLUMBING CONTRACTOR LICENSE NUMBER

THIS SECTION TO BE COMPLETED BY A NOTARY PUBLIC

Subscribed And Sworn To Before Me This Day _____ of _____, 20_____

SIGNATURE OF NOTARY _____

NOTARY PUBLIC FOR: _____

COMMISSION EXPIRES: _____

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EMPLOYER'S VERIFICATION FORM

THIS PAGE MAY BE COPIED AS NECESSARY FOR MORE THAN ONE EMPLOYER.

Applicant Name: _____

Dates of Verification: _____
From: (month/day/year) To: (month/day/year)

THIS APPLICATION MUST BE SIGNED AND NOTARIZED

This work was performed under the constant on the job supervision of a journeyman plumber and in the employ of a licensed plumbing contractor:

Employer/Contractor: _____ License Number: _____

Address: _____

City: _____ State: _____ Zip: _____

Signature _____ Date _____

THIS SECTION TO BE COMPLETED BY A NOTARY PUBLIC

Subscribed And Sworn to before me this _____ Day of _____, 20 _____

NOTARY SIGNATURE

NOTARY PUBLIC FOR: _____

COMMISSION EXPIRES: _____

STATE OF IDAHO
DIVISION OF BUILDING SAFETY
PLUMBING BUREAU

PLUMBING APPRENTICE PROGRAM

Per Idaho Code 54-2611 (c), a Plumbing apprentice shall be any person, who as his principle occupation, is engaged in the installation, improvement, extension, and alteration of plumbing systems. Apprentices shall not perform plumbing work except under the supervision of a journeyman.

An apprentice must meet certain requirements to be eligible for the journeyman plumber examination and license. The requirements include 4 years, defined as a minimum of 48 months of state registration while working as an apprentice under the constant supervision of a qualified licensed journeyman plumber. Also required are certificates of achievement from postsecondary vocational technical schools or union sponsored training programs. The training required is a minimum of 144 hours per year for four years of an organized supplemental sequence of instruction in technical subjects related to the trade. The Idaho state system of vocational education postsecondary vocational technical schools and organized labor training centers are listed below:

OPEN SHOP

North Idaho College, Coeur d' Alene	(208) 769-7735
Boise State University, Boise	(208) 562-2072
College of Southern Idaho, Twin Falls	(208) 732-6219 or 1-800-680-0274
Idaho State University, Pocatello	(208) 282-2622
Eastern Idaho Technical College, Idaho Falls	(208) 524-3000 or 1-800-662-0261

UNION SHOP

Boise JATC	(208) 288-1296
Pocatello JATC	(208) 232-6806

Qualifying documents for months of work experience and schooling completed must be submitted annually for re-registration with the Plumbing Bureau. A \$5.00 registration fee is to be included with the initial apprentice registration and each annual re-registration until the conditions for journeyman testing are met. After these requirements of 4 years (48 months of OJT & registration) and 576 total hours of classroom training, the apprentice is ready to make application for the journeyman test and upon passing the written and practical portions, will be issued an Idaho journeyman plumber license.